



**PURCHASE ORDER**  
 Republic of the Philippines  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING**  
 SRA Compound, Annex II Building Ext.,  
 North Avenue, Diliman, Quezon City  
 (02) 8928-8741

QA-AFD-QOPUS-09  
 Rev 01  
 August 20, 2024

|   |                               |
|---|-------------------------------|
| Supplier: TWENTY 8 OFFICE SUPPLIES TRADING  | PR No.: 007-25                |
| Address: #19 Bahi St., St. Michael Homes Ph.2B, Pandayan, City of Meycauayan, Bulacan | Date: February 21, 2025       |
| Email: 28officesupplies@gmail.com   | Mode of Procurement: Shopping |
| PR No.: 25-006  | End-User: EPDSD               |

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City  
 Delivery Term: FOB Destination


Date of Delivery: Within Fifteen (15) calendar days upon receipt of Purchase Order (PO).  
 Payment Term: 30 WD


| Stock/Property No.  | Unit | Description                   | Quantity | Unit Cost | Amount (Php)    |
|---|------|-------------------------------|----------|-----------|-----------------|
| <b>SUPPLY AND DELIVERY OF 1ST QUARTER OFFICE SUPPLIES AND MATERIALS FOR EPDSD</b> |      |                               |          |           |                 |
|   | pack | Battery, dry cell, AAA        | 9        | 114.75    | 1,032.75        |
|   | pack | Tissue, Interfold Paper Towel | 50       | 75.90     | 3,795.00        |
| <b>Grand Total:</b>   |      |                               |          |           | <b>4,827.75</b> |


(Total Amount in Words) Four Thousand Eight Hundred Twenty Seven Pesos and Seventy Five Centavos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Confirms: Very truly yours,

  
 EVELYN R. VELICARIA  
 Director  
 FEB 24 2025

  
 BALDWIN G. JALORINA, Ph.D.  
 Director IV, BAFE

|  |   |
|--|---|
| Fund Cluster: 01<br>Funds Available: ✓   | ORS/BURS No.:<br>Date of the ORS/BURS:<br><br>Amount: |
| <br>KIM E. BARTE<br>Accountant II | 2/21/25   |

FY 2025 CURRENT  
 01-001-02-00006-02-03  
 20000000000000  
 50205990-00  
 ₱ 5,080.00  
 VALID UNTIL MARCH 15, 2025