



**PURCHASE ORDER**  
 Republic of the Philippines  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING**  
 SRA Compound, Annex II Building Bxt.,  
 North Avenue, Diliman, Quezon City  
 (02) 8928-8741

QF-AFD-QOP05-09  
 Rev 00  
 August 20, 2024

Supplier : TWENTY 8 OFFICE SUPPLIES TRADING	P.O. No. : 40-24
Address : #19 Baht St., Saint Michael Home Ph 28B, Pandayan, Meycauayan, Bulacan 3020	Date : November 25, 2024
Email: 28officesupplies@gmail.com	Mode of Procurement : Shopping (b)
PR/PRAS No.: 24-362	End-User : AFD

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BAFE Office, Diliman, Quezon City	Delivery Term : FOB Destination
Date of Delivery : within Fourteen (14) calendar days upon receipt of Purchase Order.	Payment Term : 30 WD

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount (PhP)
Supply and Delivery of Non-PS Office Supplies for the 4th Quarter CY 2024					
	pack	Sticky Notes with lines, 6" x 4", atleast 100 sheets/pad	20	65.00	1,300.00
	piece	Arch File Folder, A4, Vertical, Color: Black, 2 rings	20	125.00	2,500.00
	piece	Arch File Folder, Long, Horizontal, Color: Black	60	125.00	7,500.00
	pack	Specialty Paper, A4, 180gsm, 10 sheets per pack	20	47.50	950.00
<b>Grand Total</b>					<b>12,250.00</b>

**(Total Amount in Words) Twelve Thousand Two Hundred Fifty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

 <b>MS. EVELYN P. VELICARIA</b> Proprietor  Date	 <b>DR. BALDWIN G. JALLORINA</b> Director IV, BAFE
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Fund Cluster : D1 Funds Available : ✓   <b>MS. KIM P. PARTOLOME</b> Accountant III	ORS/BURS No. : Date of the ORS/BURS:  Amount :
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CI 2024 CURRENT  
 05-001-02-0000 8-01  
 3 020 30 10-02  
 P 13,980.00  
 VALID UNTIL Nov. 30, 2024