



TECHNICAL SPECIFICATIONS

I. TITLE

PRINTING AND PRODUCTION OF THE NATIONAL FARM-TO-MARKET ROADS NETWORK PLAN (2023-2028)

II. REPORTING OBLIGATIONS

The Bureau of Agricultural and Fisheries Engineering – Special Engineering Programs and Projects Division (BAFE-SEPPD) shall acquire the services of a firm that will carry out the pre-production activities, printing, and production of the National Farm-to-Market Roads Network Plan (2023-2028).

III. OBJECTIVE

To provide a Farm-to-Market Road Development Program Network Plan to Provincial/Municipal/City LGUs and other agencies during the Localization Activities

IV. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract is Four Hundred Thousand Pesos (Php 400,000.00) Inclusive of all applicable taxes and/or charges such as but not limited to layout service fee, delivery fee, and cost of printing sample blueprints.

V. SCOPE OF WORKS AND SERVICES

1. Submission of Initial blueprints
2. Color Separation
3. Proofing
4. Production run
5. Binding

VI. EXPERIENCE/QUALIFICATIONS/REQUIREMENTS

1. The winning bidder must have at least two (2) years of experience in the field of publishing and may present their company registration as proof.
2. The winning bidder must submit at least one (1) sample finished product (sample print) of a previous engagement, excluding DA, from previous government clients for the last two years (2022-2023)



VII. QUANTITY, TOTAL COST, AND SPECIFICATIONS

| ITEM DESCRIPTION | QUANTITY | UNIT | UNIT COST | TOTAL COST | SPECIFICATIONS |
|--|----------|------|-----------|------------|--|
| National Farm-to-Market Roads Network Plan (2023-2028) | 2,000 | Pcs | 200.00 | 400,000.00 | <p>Paper Size and Orientation: -11.69in (H) x 16.54in (W) – Spread -11.69in (H) x 8.27in (W) – Folded -Portrait (A4)</p> <p>Color: - Cover page (front and back): Full color, hard, and glossy with UV lamination, and embossed letters - Inside pages: Colored (matte)</p> <p>Paper stock/material: -Cover (front and back) – C2S 220gsm -Inside pages – Matte paper, at least 100gsm</p> <p>Number of Pages: -Cover page (Front and back): 1 -Inside pages: 70</p> <p>Binding: -Perfect binding with printed spines</p> <p>Other Requirements: -Inside pages: Back-to-back printed copies</p> |



VIII. SCHEDULE OF DELIVERY

- Within Forty-Five (45) calendar days upon receipt/conformance of the Notice to Proceed (NTP)
- Delivery Site: Must be delivered at the address below:

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Sugar Center Compound, Annex II Building Extension, North Avenue, Diliman, Quezon City

IX. OTHER TERMS AND CONDITIONS

1. All electronic copies and the design and layout of the National Farm-to-Market Roads Network Plan (2023-2028) will be provided by BAFE to the supplier.
2. All technical content, images, and layout used in the National FMRDP Plan must not be reproduced or altered without written consent and approval by BAFE and shall remain the intellectual property of BAFE.
3. The supplier shall submit five mock copies to BAFE within five (5) calendar days upon receipt of the electronic copies of the documents.
4. BAFE will conduct a review and proofreading of the five submitted sample blueprints. The supplier will be given five (5) calendar days to revise and finalize the initial mock copies based on the comments/suggestions provided by the end user.
5. The supplier shall provide the end-user with one (1) sample printed copy incorporating the comments/suggestions for further review and approval prior to mass production.
6. The approved sample blueprint will be forwarded to the supplier after the approval of the BAFE Director and;
7. Freight-on-Board (FOB) Destinations, the supplier shall shoulder the delivery expense to the Drop-off point;

X. INSPECTION AND ACCEPTANCE

1. The inspector and/or Supply Officer may reject the unit or part thereof that fails to pass any inspection or does not conform to specifications.
2. The inspector and/or Supply Officer will issue an Inspection and Acceptance Report (IAR) upon determining that the delivered National FMR Network Plan passes the technical specifications.

XI. PAYMENT TERMS

1. One-time payment shall be made thirty (30) days after delivery and acceptance of the items and upon the submission of the required supporting documents, i.e. Delivery receipt and/or billing statement, by the supplier.
2. The one-time payment shall be inclusive of government taxes



Prepared by:


ENGR. CHRISTIAN D. MANALANG
End-user, SEPPD

Noted by:


ENGR. ALLAN C. GOLENG
OIC-Chief, SEPPD 

