



## TECHNICAL SPECIFICATIONS

### Supply and Delivery of various Semi-Expendable Office Equipment of SEPPD Office

#### I. OBJECTIVE

BAFE intends to procure various semi-expendable office equipment for the relocation of the SEPPD office in the SRA building, which is deemed necessary to maintain a convenient and proper work environment for employees, visitors, and regional counterparts.

#### II. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract is Seventy-One Thousand Six Hundred Pesos (71, 600.00), inclusive of all taxes, and delivery.

#### III. PROJECT/DELIVERY SITE

- The project shall cover the various semi-expendable office equipment for the SEPPD office.
- Delivery Site: Must be delivered at the address below:

**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**  
 Sugar Center Compound, Annex II Building Extension, North Avenue, Diliman,  
 Quezon City




#### IV. SCHEDULE OF DELIVERY AND INSTALLATION

Delivery shall be within fifteen (15) calendar days upon receipt/conformance of the Notice to Proceed (NTP).

#### V. ITEM SPECIFICATIONS AND COST ESTIMATES

ITEM DESCRIPTION	SPECIFICATIONS	SAMPLE PICTURE	QUANTITY	AMOUNT



Refrigerator	<ul style="list-style-type: none"> <li>• Type: inverter, two-door</li> <li>• Loading capacity: at least 10 cu. ft</li> <li>• With a non-frost cooling system</li> <li>• With an automatic defrosting function</li> <li>• Refrigerant: R600a or better refrigerant</li> <li>• With LED refrigerator light</li> <li>• With at least 1-year warranty on parts and services</li> <li>• With at least a 10-year warranty for the compressor</li> <li>• With the operation manual</li> </ul>		1	27,500.00
Microwave Oven	<ul style="list-style-type: none"> <li>• Capacity: at least 20 L</li> <li>• Power consumption: at most 1,000W</li> <li>• Voltage: 220-240 V</li> <li>• Frequency: 60 Hz</li> <li>• With LED display</li> <li>• With a digital keypad and at least a single-line display</li> <li>• With 30 minutes timer</li> <li>• With at least 4 preset cooking mode</li> <li>• With operations manual</li> <li>• With at least 1-year warranty on parts and services</li> </ul>		1	6,800.00
Oven Toaster	<ul style="list-style-type: none"> <li>• Capacity: at least 30 L</li> <li>• Power consumption: at most 1,600W, maximum</li> <li>• Voltage/: 220-240 V</li> <li>• Frequency: 60 Hz</li> <li>• With at least 4 heating function</li> <li>• With temperature control (100 degrees Celsius to 250 degrees Celsius)</li> <li>• With 60-minute timer, and bell ring</li> <li>• With stainless steel bake rack and heating element</li> <li>• With indicator lamp</li> <li>• High-tempered glass door and handle</li> <li>• With crumb tray</li> <li>• With at least 1-year warranty on parts and services</li> </ul>		1	4,500.00



Coffee Maker	<ul style="list-style-type: none"> <li>• Capacity: at least 10 cups</li> <li>• Power Consumption: at most 1,000 W</li> <li>• With auto-drip feature</li> <li>• With heater plate</li> <li>• With level indicator</li> <li>• With a removable filter basket</li> <li>• With included heat--resistant glass carafe</li> <li>• With at least 1-year warranty on parts and services</li> </ul>		1	2,200.00
Airpot	<ul style="list-style-type: none"> <li>• Capacity: at least 3 L</li> <li>• Power Consumption: at most 800 W</li> <li>• Cavity and body material: stainless steel or better material</li> <li>• With water level indicator</li> <li>• With anti-odor protection</li> <li>• at least 1-year warranty on parts and services</li> </ul>		1	3,900.00
Water and Coffee Percolator	<ul style="list-style-type: none"> <li>• Capacity: at least 15L</li> <li>• Material: Stainless steel or better material</li> <li>• With double wall insulation</li> <li>• With Anti-Drip Dispenser</li> <li>• With Coffee Strainer</li> <li>• With Warm and Boil Indicator</li> <li>• With Thermostat</li> <li>• With Tempered Glass Water Gauge</li> <li>• With Heat-Resistant Handles</li> <li>• Power Consumption: At most 1,650 W</li> <li>• At least 1-year Warranty</li> </ul>		1	6,700.00
Paper Shredder	<ul style="list-style-type: none"> <li>• Shred capacity: at least 16 sheets</li> <li>• Waste bin capacity: at least 30L</li> <li>• Power consumption: at most 240 W</li> <li>• at most 58dB</li> <li>• With an infrared feed sensor</li> <li>• Can shred CDs/DVDs, papers, staples, paperclips, and card</li> <li>• at least 1-year warranty</li> </ul>		1	20,000.00
<b>TOTAL AMOUNT</b>				<b>71,600.00</b>



## **VI. INSPECTION AND TEST PROCEDURE**

- Inspector and/or Supply Officer may reject the unit or part thereof that fails to pass any test and/or inspection or does not conform to specification.
- Inspector and/or Supply Officer will issue an Inspection and Acceptance Report (IAR) Upon determining that the delivered office equipment is usable and in good working condition.

## **VII. LIQUIDATED DAMAGES**

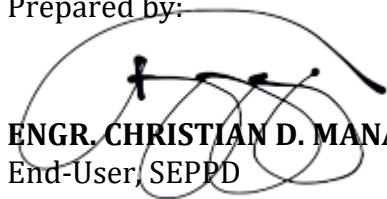
Liquidated damages are equivalent to one-tenth (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of the delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

## **VIII. PAYMENT**

One-Time payment shall be made upon completion and acceptance of the Supply and Delivery of various semi-expendable office equipment subject to submission of the following documents:

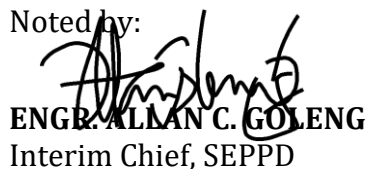
- Certificate of Warranty
- Certificate of Replacement for defective items/parts; and
- Sales Invoice/Delivery Receipt

Prepared by:



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Noted by:



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