




TECHNICAL SPECIFICATION

Supply and Delivery of Semi-Expendable Office Furniture and Fixtures FOR OD and OAD

I. ITEMS AND SPECIFICATIONS

LOT	SPECIFICATIONS	SAMPLE PICTURE	QTY	UNIT COST	TOTAL COST
1	<p>Office Chair High Back Mesh Swivel with Headrest</p> <ul style="list-style-type: none">• Mesh Black• with Lumbar Support• with Height Adjustment• with Armrest• Steel Chair Base• Seat Foam Cushion with Fabric Upholstery		9 pcs	8,600.00	77,400.00

II. PROJECT/DELIVERY SITE

- The semi-expendable office furniture and Fixtures for OD and OAD must be delivered at the **Bureau of Agricultural and Fisheries Engineering, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City.**

III. SCHEDULE OF DELIVERY

Goods and services shall be delivered within Twenty **(20) calendar days** upon receipt/conformance of the Notice to Proceed (NTP).

IV. PAYMENT

One time payment shall be made upon completion and acceptance of the Supply and delivery of the semi-expendable office furniture and Fixtures, and submission of Sales Invoice and Delivery Receipt subject to existing government accounting rules and regulations.

V. LIQUIDATED DAMAGES

Liquidated damages are equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of the delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

VI. WARRANTY

At least one (1) year manufacturer warranty

VII. TERMS AND CONDITIONS

- Delivery and labor shall be included in the offered quotation;
- All consumables including the tools to be used on the day of delivery shall be provided by the supplier free of charge;
- The supplier shall take all necessary precautions for the safety of their workers during work;
- Any damages to BAFE or SRA property that may be incurred during delivery shall be shouldered by the supplier; and
- The supplier shall designate a responsible member to the site whose duty shall be the prevention of accidents at work and/or damage to property.

Prepared by:


RALPH ANGELO ONGKA

Permanent Procurement Coordinator, OD



TECHNICAL SPECIFICATION

Supply, Delivery, and Installation of various Semi-Expendable Office Furniture and Fixtures of AFD and COA Office

I. ITEMS AND SPECIFICATIONS

LOT	SPECIFICATIONS	SAMPLE PICTURE	QTY	UNIT COST	TOTAL COST
1	Office Chair High Back Mesh Swivel with Headrest <ul style="list-style-type: none"> • Mesh Black • with Lumbar Support • with Height Adjustment • with Armrest • Steel Chair Base • Seat Foam Cushion with Fabric Upholstery 		25 pcs	8,600.00	215,000.00
	Open Metal Cabinet <ul style="list-style-type: none"> • At least 6 layers • Adjustable shelves • Dimensions, minimum: 36W x 18D x 72H inches • Post thickness : at least 2mm • Shelf thickness: at least 0.7mm • Steel material • At least with rubber footing to prevent scratching the floor board • with corner bracket for stronger and stable foundation to avoid shaking • Color: White/Beige 		3 pcs	9,840.00	29,520.00
	Heavy Duty Gang Chair <ul style="list-style-type: none"> • Stainless steel finish armrest and leg • Anti Rust • At least four (4) seaters • L210 x W45 x H70 cm minimum 		2 pcs	8,100.00	16,200.00

	<ul style="list-style-type: none"> • Color: Black/Silver 				
Sub-total					260,720.00
2	Hanging Cabinet <ul style="list-style-type: none"> • Wall-mounted • Three partitions with two doors per partition • One partition open shelves • 2 layers • Swing-type door • With locking mechanism for door • Stainless steel handle • Double ball roller with latch lock • Methods of painting : Duco Finish • Color: White • 20mm thick marine plywood • Dimension, minimum: Length - 250cm Depth- 43cm Height - 56cm 	see attached Image 1	2 sets	35,000.00	70,000.00
Sub-total					70,000.00
Grand Total					330,720.00

II. DELIVERY SITE

- The various semi-expendable office furniture and fixtures for AFD and COA Office must be delivered at the **Bureau of Agricultural and Fisheries Engineering, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City.**

III. SCHEDULE OF DELIVERY AND INSTALLATION

Goods and services shall be delivered and installed within **Twenty (20) calendar days** upon receipt/conformance of the Notice to Proceed (NTP).

IV. PAYMENT

One-time payment shall be made upon completion and acceptance of the Supply, Delivery and Installation of various Semi-Expendable Office Furniture and Fixtures and submission of Sales Invoice and Delivery Receipt subject to existing government accounting rules and regulations.

V. LIQUIDATED DAMAGES

Liquidated damages are equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of the delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the

amount of the contract, without prejudice to other courses of action and remedies open to it.

VI. TERMS AND CONDITIONS

- Delivery, labor and installation shall be included in the offered quotation
- All consumables including the tools to be used on the day of installation shall be provided by the supplier free of charge.
- The supplier shall take all necessary precautions for the safety of their workers during work.
- Any damages to BAFE or SRA property that may be incurred during installation shall be shouldered by the supplier.
- The supplier shall designate a responsible member to the site whose duty shall be the prevention of accidents at work and/or damage to property.

VII. OTHER REQUIREMENT

- At least 1-year Manufacturer's Warranty from date of Acceptance.

Prepared by:


JULIE R. MABBAGU
Procurement Coordinator, AFD

Noted by:


LOURDES C. BONIFACIO
Chief, Admin and Finance Division

Hanging Cabinet Layout (located at AFD- Finance)

