



Republic of the Philippines
 Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
 Diliman, Quezon City
 Tel No. (02) 8294-6452 Fax No. (02) 941-8151
 Email Add: od.bafe@gmail.com

Page: ___ of ___
Reference No:
Date Released:
Released by:

REQUEST FOR QUOTATION

Date: August 20, 2020

RFQ No.: 010-20

Name of Supplier / Company: _____

Address: _____

TIN: _____

PhilGEPS Registration Number (required): _____

The **Department of Agriculture - Bureau of Agricultural and Fisheries Engineering (BAFE)**, through its **Bids and Awards Committee (BAC)**, intends to procure **Engineering Software**, classified into two (2) lots, which will be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

LOT NO.	DESCRIPTION	ABC (in PhP)
1	Computer-aided Design Software (1year subscription)	600,000.00
	Building Information Modeling Software (1year subscription)	
	Project Review Software (1year subscription)	
2	Integrated Development Software (Perpetual License)	100,000.00

As such, you are invited to submit your establishment’s quotations/proposals duly signed by you or your duly authorized representative not later than **August 28, 2020 at 12:00 noon**. A copy of your **2020 Mayor’s/Business Permit and Latest Income/Business Tax Return (Certified True Copy)** is required to be submitted along with your quotation/proposal.

A notarized Omnibus Sworn Statement (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, personally at **DA-BAFE BAC Office** at the **4th floor, DA Old Building, Elliptical Road Diliman, Quezon City**. Moreover, an electronic copy can be submitted but the original copy of the quotations must be submitted personally or via courier two (2) weeks after the set deadline.

For any clarification, you may contact us at telephone no. **(02) 8941-8151** or email address **bafe.procurement@gmail.com**.

ENGR. EMER-ROSE G. ASUG
 BAC Secretariat Head



INSTRUCTIONS

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Engineering Software	PhP 700,000.00

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and Under Acceptance of the product. Bank Transfer shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____
 Account Number: _____
 Account Name: _____
 Branch: _____

Please quote your best offer for the items below. The information stated below shall be the basis for the evaluation and calculation of your quotation.

QTY	UNIT	ITEM/DESCRIPTION	ABC (PhP)	UNIT PRICE	TOTAL PRICE
2	Unit	Computer-aided Design Software (1year subscription)	135,000.00		
1	Unit	Building Information Modeling Software (1year subscription)	170,000.00		
1	Unit	Project Review Software (1year subscription)	160,000.00		
1	Unit	Integrated Development Software (Perpetual License)	100,000.00		
		TOTAL AMOUNT	P 700,000.00		

*Please see attached Technical Specifications/Terms of Reference



TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission of quotation.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, including delivery charges.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services), which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. Delivery and/or Installation Period: **Thirty (30) calendar days** upon conforme of the Purchase/ Work Order.
9. The DA-BAFE shall have the right to inspect and/or to test the goods to validate its conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DA-BAFE shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made thirty (30) days after delivery and acceptance of the item (s) and upon the submission of the required supporting documents, i.e, delivery receipt and/or billing statement, by the supplier.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/ Mobile No.

Email address/ es

RRC

TERMS OF REFERENCE

TITLE:

SUPPLY, DELIVERY AND INSTALLATION OF TWO (2) UNITS OF COMPUTER AIDED DESIGN SOFTWARE, ONE (1) UNIT OF BUILDING INFORMATION MODELING SOFTWARE, ONE (1) UNIT OF PROJECT REVIEW SOFTWARE AND ONE (1) UNIT OF INTEGRATED DEVELOPMENT ENVIRONMENT SOFTWARE FOR OFFICIAL USE OF BAFE PERSONNEL

OBJECTIVE:

1. To help technical staff to draft, annotate, and design 2D geometry and 3D models with solids, surfaces, and mesh objects. Also, automate tasks such as comparing drawings, adding blocks, and creating schedules.
2. To assist technical staff to model 3d with accuracy and precision. Also, to automatically update floor plans, elevations and sections as the model develop.
3. To aid designers to identify and resolve clash and interference problems before construction, animate and interact with model objects for simulation and ease to capture material quantities from 2D or 3D designs.
4. To develop computer programs, as well as websites at web services.

APPROVED BUDGET FOR THE CONTRACT (ABC):

The Approved Budget for the Contract is Seven Hundred Thousand Pesos (Php 700,000.00) inclusive of all taxes.

TECHNICAL SPECIFICATIONS

Lot #	Computer Software	Qty
	Computer-aided Design Software <ul style="list-style-type: none">● Version: latest● Use: 2D drafting and drawing, 3D modeling and visualization● Operating System: Compatible with the latest Windows version● With at least 1-year After-sales support● With basic technology transfer seminar/training● Must have 1-year subscription	2
	Building Information Modeling Software <ul style="list-style-type: none">● Version: latest● Can be used for Architectural, Mechanical, Electrical and Plumbing (MEP) & Structural Engineering Design	1

Lot #	Computer Software	Qty
1	<ul style="list-style-type: none"> ● Operating System: Compatible with the latest Windows version ● With at least 1-year After-sales support ● With basic technology transfer seminar/training ● Must be compatible with Computer Aided Drafting Software ● Must have 1-year subscription 	
	<p>Project Review Software</p> <ul style="list-style-type: none"> ● Version: latest ● Can be used to determine clash detections, advanced coordination, 5D analysis & simulation tools ● Operating System: Compatible with the latest Windows version ● With at least 1-year After-sales support ● With basic technology transfer seminar/training ● Must be compatible with Computer Aided Drafting Software ● Must have 1-year subscription 	1
2	<p>Integrated Development Environment Software</p> <ul style="list-style-type: none"> ● Version: latest ● Use: developing console and graphical user interface ● Operating System: Compatible with the latest Windows version ● With at least 1-year After-sales support ● With basic technology transfer seminar/training ● Must be perpetual license software 	1

SCHEDULE OF DELIVERY AND INSTALLATION:

The delivery and installation of the software shall be thirty (30) calendar days upon receipt of Notice of Proceed. The installation of the software shall be free of charge.

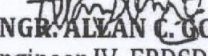
PAYMENT:

Payment shall be done within thirty (30) calendar days upon installation and acceptance of the Software including documents such as Official Receipt and other necessary documents.

Prepared by:


ENGR. DESIREE JOY R. SALVATERA
 Procurement Coordinator, EPDSD

Approved by:

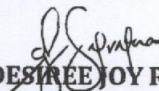

ENGR. ALLAN C. GOLENG
 Engineer IV, EPDSD-IPDS

ANNEX A: TECHNICAL SPECIFICATIONS (Computer Software)

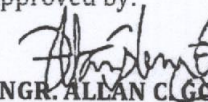
Lot #	Computer Software	Qty	Unit Cost	Total Cost
1	<p>Computer-aided Design Software</p> <ul style="list-style-type: none"> ● Version: latest ● Use: 2D drafting and drawing, 3D modeling and visualization ● Operating System: Compatible with the latest Windows version ● With at least 1-year After-sales support ● With basic technology transfer seminar/training ● Must have 1-year subscription 	2	135,000.00	270,000.00
	<p>Building Information Modeling Software</p> <ul style="list-style-type: none"> ● Version: latest ● Use: Architectural, Mechanical, Electrical, Plumbing (MEP) & Structural Engineering Design ● Operating System: Compatible with the latest Windows version ● With at least 1-year After-sales support ● With basic technology transfer seminar/training ● Must be compatible with Computer Aided Drafting Software ● Must have 1-year subscription 	1	170,000.00	170,000.00
	<p>Project Review Software</p> <ul style="list-style-type: none"> ● Version: latest ● Use: clash detection, advanced coordination, 5D analysis & simulation tools ● Operating System: Compatible with the latest Windows version 	1	160,000.00	160,000.00

Lot #	Computer Software	Qty	Unit Cost	Total Cost
	<ul style="list-style-type: none"> • With at least 1-year After-sales support • With basic technology transfer seminar/training • Must be compatible with Computer Aided Drafting Software • Must have 1-year subscription 			
SUB-TOTAL				600,000.00
2	Integrated Development Environment Software <ul style="list-style-type: none"> • Version: latest • Use: developing console and graphical user interface • Operating System: Compatible with the latest Windows version • With at least 1-year After-sales support • With basic technology transfer seminar/training • Must be perpetual license software 	1	100,000.00	100,000.00
SUB-TOTAL				100,000.00
GRAND TOTAL				700,000.00

Prepared by:


ENGR. DESIREE JOY R. SALVATERA
 Procurement Coordinator, EPDSD

Approved by:


ENGR. ALLAN C. GOLENG
 Engineer IV, EPDSD-IPDS