



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)**  
 Diliman, Quezon City  
 Tel No. (02) 8294-6452 Fax No. (02) 941-8151  
 Email Add: od.bafe@gmail.com

Page: ___ of ___
Reference No:
Date Released:
Released by:

**REQUEST FOR QUOTATION**

**Date: August 20, 2020** \_\_\_\_\_

**RFQ No.: 009-20** \_\_\_\_\_

**Name of Supplier / Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**TIN:** \_\_\_\_\_

**PhilGEPS Registration Number (required):** \_\_\_\_\_

The **Department of Agriculture - Bureau of Agricultural and Fisheries Engineering (BAFE)**, through its **Bids and Awards Committee (BAC)**, intends to procure **ICT Equipment**, classified into four (4) lots, which will be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

LOT NO.	DESCRIPTION	ABC (in PhP)
1	Quadcaptor Drone	109,800.00
2	A3 All-in-One Printer	94,600.00
	Wireless All-in-One Printer	
3	PVC ID Printer	137,500.00
4	Barcode Printer	20,000.00

As such, you are invited to submit your establishment’s quotations/proposals duly signed by you or your duly authorized representative not later than **August 28, 2020 at 12:00 noon**. A copy of your **2020 Mayor’s/Business Permit (Certified True Copy)** is required to be submitted along with your quotation/proposal.

A notarized Omnibus Sworn Statement (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, personally at **DA-BAFE BAC Office** at the **4<sup>th</sup> floor, DA Old Building, Elliptical Road Diliman, Quezon City**. Moreover, an electronic copy can be submitted but the original copy of the quotations must be submitted personally or via courier two (2) weeks after the set deadline.

For any clarification, you may contact us at telephone no. **(02) 8941-8151** or email address **bafe.procurement@gmail.com**.

**ENGR. EMER-ROSE G. ASUG**  
 BAC Secretariat Head



**INSTRUCTIONS**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation for the item/s as follows:

<b>Procurement Project</b>	<b>Approved Budget for the Contract (ABC)</b>
ICT Equipment	<b>PhP 361,900.00</b>

**Terms of Payment:**

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and Under Acceptance of the product. Bank Transfer shall be charged against the creditor's account.

**Payment Details:**

Banking Institution: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Account Name: \_\_\_\_\_  
 Branch: \_\_\_\_\_

Please quote your best offer for the items below. The information stated below shall be the basis for the evaluation and calculation of your quotation.

QTY	UNIT	ITEM/DESCRIPTION	ABC (PhP)	UNIT PRICE	TOTAL PRICE
1	Unit	Quadcaptor Drone	109,000.00		
1	Unit	A3 All-in-One Printer	44,000.00		
2	Unit	Wireless All-in One Printer	50,600.00		
1	Unit	PVC ID Printer	137,500.00		
1	Unit	Barcode Printer	20,000.00		
		<b>TOTAL AMOUNT</b>	<b>P 361,900.00</b>		

\*Please see attached Technical Specifications/Terms of Reference



**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission of quotation.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable, including delivery charges.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services), which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. Delivery and/or Installation Period: **Thirty (30) calendar days** upon conforme of the Purchase/ Work Order.
9. The DA-BAFE shall have the right to inspect and/or to test the goods to validate its conformity to the technical specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DA-BAFE shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment shall be made thirty (30) days after delivery and acceptance of the item (s) and upon the submission of the required supporting documents, i.e, delivery receipt and/or billing statement, by the supplier.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DA-BAFE shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Fax/ Mobile No.

\_\_\_\_\_  
Email address/ es

## TERMS OF REFERENCE

### TITLE:

SUPPLY AND DELIVERY OF ONE (1) UNIT OF QUADCOPTER UNMANNED AERIAL VEHICLE (AUV) FOR OFFICIAL USE OF BAFE PERSONNEL

### OBJECTIVE:

1. To adapt UAV technologies for field monitoring and validation of agricultural and fisheries machinery and facilities.
2. To create a mechanism in assessing agricultural and fisheries machinery and facilities, especially in the support of Disaster Risk Reduction and Climate Change Adaptation (DRR-CCA) activities.
3. To utilize drone in estimating the coverage area of machinery and facilities for proper planning and programming of budget.

### APPROVED BUDGET FOR THE CONTRACT (ABC):

The Approved Budget for the Contract is One Hundred Nine Thousand Eight Hundred Pesos (Php109,800.00) inclusive of all taxes.

### TECHNICAL SPECIFICATIONS

ITEM	DESCRIPTION
Sensor & Megapixel	1/2.3"CMOS or higher 12 MP or higher
Lens Field of View	77° or higher
Video Resolution	4K: 3840×2160 or higher
Still Image Size	4000×3000 or higher
Photo Format	JPEG / DNG (RAW)
Video Format	MP4 / MOV
Max Video Bitrate	At least 100 Mbps
Battery Capacity	3850 mAh or higher
Maximum Takeoff Altitude	6000 m
Maximum Flight Time	30 minutes
Maximum Flight Distance	18 km
Operating Temperature Range	0°C to 40°C
Sensing System	Omnidirectional Obstacle Sensing
Operating Environment	Forward, Backward and Sides
Maximum Weight	4 kg
With charger and remote controller	
With protective carrying case backpack	

### SCHEDULE OF DELIVERY:

The delivery shall be done within thirty (30) calendar days upon receipt of Notice of Proceed.



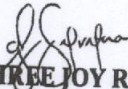
**PAYMENT:**

Payment shall be done within thirty (30) calendar days upon receipt, inspection, basic technology transfer seminar/training and acceptance of the drone including documents such as Official Receipt and other necessary documents.


**OTHER REQUIREMENTS:**

- At least 1 Year Manufacturer Warranty
- With basic technology transfer seminar/training

Prepared by:

  
**ENGR. DESIREE JOY R. SALVATERA**  
Procurement Coordinator, EPDSD

Approved by:

  
**ENGR. ALLAN C. GOLENG**  
Engineer IV, EPDSD-IPDS

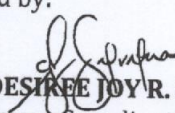
**ANNEX A: TECHNICAL SPECIFICATIONS (ICT EQUIPMENT)**

Lot #	ICT Equipment	Qty	Unit Cost	Total Cost
1	<b>Quadcaptor Drone</b> <ul style="list-style-type: none"> <li>● Sensor: 1/2.3" CMOS Sensor or higher</li> <li>● Megapixel: 12 MP or higher</li> <li>● Video Resolution: 4K: 3840×2160 or higher</li> <li>● Photo Format: JPEG / DNG (RAW)</li> <li>● Video Format: MP4 / MOV</li> <li>● Battery Capacity: 3850 mAh or higher</li> <li>● Operating Temperature Range: 0°C to 40°C</li> <li>● Sensing System: Omnidirectional Obstacle Sensing</li> <li>● Maximum Weight: 4 kg</li> <li>● Charger, Smart Controller and Protective Carry Case Included</li> <li>● 1 Year Warranty for Labor and Service</li> <li>● With basic technology transfer seminar/training</li> </ul>	1	109,800.00	109,800.00
<b>SUB-TOTAL</b>				<b>109,800.00</b>
2	<b>A3 All-in-one Printer</b> <ul style="list-style-type: none"> <li>● Automatic Duplex</li> <li>● Print Speed up to 32ppm black and 20ppm colored</li> <li>● Fax and ADF capability</li> <li>● Ethernet and Wi-Fi Direct</li> <li>● 4800 x 1200 DPI or higher</li> <li>● 1 Year Warranty for Labor and Service</li> </ul>	1	44,000.00	44,000.00
	<b>Wireless All-in-one Printer</b> <ul style="list-style-type: none"> <li>● High Speed Duplex</li> <li>● WI-FI, WI-FI Direct &amp; Fax</li> <li>● Print Speed up to 33ppm black and 15ppm colored</li> <li>● 4800 x 1200 DPI or higher</li> <li>● 1 Year Warranty for Labor and Service</li> </ul>	2	25,300.00	50,600.00
<b>SUB-TOTAL</b>				<b>94,600.00</b>

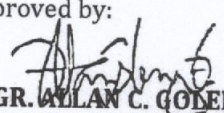


Lot #	ICT Equipment	Qty	Unit Cost	Total Cost
3	<b>PVC ID Printer</b> <ul style="list-style-type: none"> <li>● Dye Sublimation Technology</li> <li>● Print Capability: edge to edge printing, dual sided printing, full color and monochrome</li> <li>● 300 DPI or higher</li> <li>● Memory: 64 MB Print Speed</li> <li>● Includes 175 Blank PVC ID Card</li> <li>● 1 Year Warranty for Labor and Service</li> </ul>	1	137,500.00	137,500.00
<b>SUB-TOTAL</b>				<b>137,500.00</b>
4	<b>Barcode Printer</b> <ul style="list-style-type: none"> <li>● 200 MHz 32-bit RISC processor with 8 Mb SDRAM, 4 Mb Flash Memory</li> <li>● Internally Scalable True type fonts</li> <li>● Dual-motor gear driven design</li> <li>● 5 inches per second print speed</li> <li>● USB 3.0 standard</li> <li>● 6 Months Warranty</li> </ul>	1	20,000.00	20,000.00
<b>SUB-TOTAL</b>				<b>20,000.00</b>
<b>GRAND TOTAL</b>				<b>361,900.00</b>

Prepared by:

  
**ENGR. DESIREE JOY R. SALVATERA**  
 Procurement Coordinator, EPDSD

Approved by:

  
**ENGR. ALLAN C. GOLENG**  
 Engineer IV, EPDSD-IPDS