



# WORK ORDER

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : <b>AZTECO CORPORATION (AXIAA HOTEL)</b>	W.O. No. : <b>10-23</b>
Address : 135 West Avenue, Brgy. Bungad, Quezon City	Date : March 17, 2023
Email : <b>manager@axiaahotel.com</b>	Mode of Procurement : <b>Negotiated (Lease of Real Property and Venue)</b>
PR No.: 23-054	End-User : BAFE-EPDSD

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : NCR Delivery Term : FOB Destination

Date of Delivery : **On the day of event** Payment Term : 30 WD

Unit	Description	Quantity	Unit Cost	Amount (PhP)
	<b>Lease of Venue including Meals and Accommodation for the conduct of Suppliers Forum Cum Coordination Meeting of BAFE-EPDSD and RAED-EPDSS on March 23-24, 2023 in National Capital Region</b>			
day	Function Room	2	0.00	0.00
	Meals (45 pax, 1-2 meals)			
pax*meal	AM Snacks	90	200.00	18,000.00
pax*meal	Lunch	90	450.00	40,500.00
pax*meal	PM Snacks	90	200.00	18,000.00
pax*meal	Dinner	45	450.00	20,250.00
	Room Requirements (1 night)			
room*night	Triple Sharing Room (15 rooms)	15	3,300.00	49,500.00
<b>Grand Total</b>				<b>146,250.00</b>

**(Total Amount in Words)** One Hundred Forty-Six Thousand Two Hundred Fifty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**JANNA GUAZON**  
Manager

March 22, 2023

Date

Very truly yours,

**ENGR. ARIODEAR C. RICO**  
Director IV, BAFE

Fund Cluster:  
Funds Available

**MS. PRETCHE JEAN B. LARIDA**  
Accountant III

ORS/BURS No. :  
Date of the ORS/BURS:  
Amount :

C-1 2023- CURRENT  
05-001-02-00009-06-B  
20000100011000  
50202010-02  
P 148,000.02

VALID UNTIL 3/25/23