
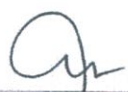



**WORK ORDER**

BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)

Supplier : OTUS COPY SYSTEMS, INC.		W.O. No. : 02-23		
Address : 10/F MG Tower, 75 Shaw Blvd., Mandaluyong City		Date : January 31, 2023		
Email : clairebalaguer@yahoo.com		Mode of Procurement : Negotiated (Small Value Procurement)		
PR No.: 23-015		End-User : BAFE-AFD		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery : BAFE Office, Diliman, Quezon City		Delivery Term : FOB Destination		
Date of Delivery : February 1, 2023		Payment Term : 30 WD		
Unit	Description	Quantity	Unit Cost	Amount (PhP)
	LEASE OF PHOTOCOPIING MACHINE FOR THE BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE) FOR CY 2023			
pages	2 units X 11 months X 4225 pages	92,950	0.70	65,065.00
Grand Total				65,065.00
(Total Amount in Words)		Sixty-Five Thousand Sixty-Five Pesos Only		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.				
Conforme:		Very truly yours,		
				
CLAIRE B. JOSEPH Project Support Officer		ENGR. ARIODEAR C. RICO Director IV, BAFE		
JANUARY 31, 2023 Date				
Fund Cluster : Funds Available : <input checked="" type="checkbox"/>		ORS/BURS No. : Date of the ORS/BURS: Amount :		
 MS. PRETCHE JEAN B. LARIDA Accountant III				

Cf 2023 Current
05-001-02-00002-01
100000/00001000
50299050-01
P 92,950.00 earmarked funds
Valid until March 11, 2023