



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Sugar Center, Annex II Building Extension,, North Avenue, Diliman, Quezon City
Tel Nos. (02) 8351-8120, 8294-9741
Email add: bafe@da.gov.ph

**INVITATION TO BID FOR THE
SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS ICT EQUIPMENT OF BAFE**

1. The **Bureau of Agricultural and Fisheries Engineering (BAFE)** through the **GAA 2022 Funds** intends to apply the sum of **One Million Three Hundred Eighty-Four Thousand Four Hundred Ten Pesos (PhP 1,384,410.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply, Delivery, and Installation of Various ICT Equipment of BAFE**, details as follows:

| Lot No. | Description | ABC (PhP) |
|---------|------------------------------|-------------------------|
| 1 | ID Card Printer | 100,000.00 |
| 2 | Interactive Flat Panel | 450,000.00 |
| 3 | Desktop Computer (High End) | 238,000.00 |
| 4 | Various Printers and Scanner | 596,410.00 |
| | Grand Total | PhP 1,384,410.00 |

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **BAFE** now invites bids for the **Supply, Delivery, and Installation of Various ICT Equipment of BAFE**. Delivery of the Goods is required **Sixty (60) Calendar Days from the receipt/conformance of the Notice to Proceed (NTP)**. Bidders should have completed, within **two (2) years** prior to the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective Bidders may obtain further information from **BAFE-BAC Secretariat, BAFE Office**, and inspect the Bidding Documents at the address given below from **9:00 AM – 5:00 PM, Monday to Friday, before the opening of bids scheduled on October 10, 2022**.
5. A complete set of Bidding Documents may be acquired by interested Bidders starting on **September 20, 2022** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, details are as follows:



| LOT NO. | DESCRIPTION | ABC (PhP) | Cost of Bidding Documents (PhP) |
|---------|------------------------------|------------|---------------------------------|
| 1 | ID Card Printer | 100,000.00 | 500.00 |
| 2 | Interactive Flat Panel | 450,000.00 | 500.00 |
| 3 | Desktop Computer (High End) | 238,000.00 | 500.00 |
| 4 | Various Printers and Scanner | 596,410.00 | 1,000.00 |

Note: Bidders may participate in all or any lots of this requirement

The cost of Bidding Documents for all items is **Two Thousand Five Hundred Pesos (PhP2,500.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) (www.philgeps.gov.ph) and the website of the Procuring Entity (bafe.da.gov.ph), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

- The **BAFE-BAC** will hold a Pre-Bid Conference on **September 28, 2022, 01:00 PM** through a blended meeting at the **BAFE Conference Room and video conferencing or webcasting via WEBEX Conference** which shall be open to prospective bidders. For interested bidders, kindly signify intent of joining the conference by sending an email at bafe.procurement@gmail.com until **September 28, 2022 at 10:00 AM**.
- Bids must be duly received by the **Bids and Awards Committee (BAC) - Secretariat through manual submission** at the office address indicated below, on or before **October 10, 2022, 12:00 NN**. Late bids shall not be accepted.
- All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
- Bid opening shall be on **October 10, 2022, 01:00 PM** at the **BAFE Office, Sugar Center, Annex II Building Extension, North Avenue, Diliman, Quezon City or through an online platform (e.g. Cisco WEBEX)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity, physically or virtually.
- Bidders shall bear all costs with the preparation and submission of their bids, and the BAFE-BAC will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the BAFE-BAC will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The BAFE-BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.



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In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie- Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) To decide the order of picking a box to determine the final bidder, the BAC shall draw lots among the names of the bidders.
 - b) The lucky bidder who would pick the box with a "CONGRATULATIONS!" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
11. The BAFE-BAC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Attention: Bids and Awards Committee (BAC)
Bureau of Agricultural and Fisheries Engineering (BAFE) Office
Sugar Center, Annex II Building Extension,
North Avenue, Diliman, Quezon City
bafe.procurement@gmail.com


ENGR. JANICE F. VARGAS
Chairperson, Bids and Awards